



Newman Students' Union

NEWMAN STUDENTS' UNION

EXTRAORDINARY TRUSTEE BOARD MEETING

The fifth meeting of the Trustee Board was held on:

Monday 19th March in H5 at 17:10

Minutes

5.1 WELCOME

The Committee were welcomed.

In attendance:

NSU President – Josh Clare - Chairing

External Trustee (from NUC Management) – Tony Sharma

NSU Executive Member – Sarah Addly

Student Trustee – Fay Richards

All members had been attempted to be contact for this meeting, and those present agreed the meeting was fit to go ahead.

In attendance:

NSU Development Manger – Rob Balding – (also minuting)

5.2 APOLOGIES OR ABSENCE

External Trustee – Elizabeth Dearn – JC had contacted before the meeting for advice.

Student Trustee – Matthew Drinkhall – available by phone, however meeting decided to go ahead without them being called.

5.3 MINUTES OF THE LAST MEETING

N/A

5.4 MATTERS ARISING FROM THE LAST MEETING

N/A



Newman Students' Union

5.5 MATTERS ARISING NOT ON THE MINUTES

N/A

5.6 ITEMS FOR REPORT

Absence of NSU Vice President

The President explained that the meeting had been called following the absence of the Vice-President from the last Executive Committee meeting. It was explained that under NSU Constitution, members of the Executive are to attend meetings, or to send their apologies accompanied by a report to the meeting otherwise be deemed absent. Anyone absent from two consecutive meetings is deemed to have resigned. The Vice-President had now been absent from two meetings in a row. The Executive had forwarded this matter to the Trustee Board to avoid any conflict of interest in them making a decision on the matter.

The President stated that they had spoken to Elizabeth Dearn for advice prior to this meeting, and she had stated that the Vice-President should be allowed to make their case on the matter, and the President also felt this would be fair. EC had also suggested contacting NUS for further advice, this had not yet been done.

The Trustees recognised this as being an issue, regardless of what the outcome of the situation is.

Even though the Officer is elected, rather than employed the Board recognised that there could be significant impact of a decision, including pay, C.V. prospects and housing.

The Board discussed the matter deciding that:

The Development Manager (as secretary to the Trustee Board) should investigate and seek advice about what procedure to follow. Although the Constitution clearly states the Officer has resigned, the Board felt it would be fair to proceed through some form of formal procedure to ensure that a decision was arrived at fairly. They should also seek advice as to whether the Trustees are able to make this decision. The Development Manager should report back to the Board on any advice, and make a recommendation for the Board to follow. In the event that a procedure is not available the Board felt



Newman Students' Union

it best to use the next appropriate procedure, that being NSU Disciplinary procedure (Likely to be Staff Procedure rather than Student). The Development Manager should report back via. email and the Board would make a decision also by email regarding what procedure to follow in the interests of accessibility.

That one person (President as Chairperson of the Board) and another person (development Manager) as note taker should meet with the Vice-President to inform them on the morning of 20/03/12 that:

- Following their absence from Executive Committee meetings, according to the Constitution they are deemed to have resigned.
- That the Executive have passed this to the Trustees to make a decision on.
- That the Trustees are investigating if there is a procedure that should be followed regarding the issue.
- That the Vice-President will be kept informed of progress where appropriate and the Board will come to a full decision in the appropriate time
- During this the Trustees would like the Vice-President to continue to work, and will be remunerated for their work during this process.

The Board agreed that the Vice President would not be suspended during an investigation as this action is only usually taken when a person continuing to work make affect the investigation taking place.

Meeting closes 17.51